



Helping Communities help themselves



VOLUNTARY ACTION LOCHABER
BUIDHEANN SAOR-THOILEACH LOCHABER



ABOUT US



Voluntary Action Lochaber.....is an umbrella body for the voluntary sector in Lochaber supporting community groups.

Being a member keeps you in touch with changes, what other groups are doing and gives you the opportunity to have a say and your opinions aired.

Core services we provide cover -

- Capacity Building
- Finance Support
- Office Services
- Room Hire

Make a difference and join us!

Address An Drochaid, Claggan Road,
Claggan, Fort William,
PH33 6PH

Tel 01397 706055

Fax 01397 706044

Web www.valochaber.org

E-mail admin@valochaber.org



CAPACITY BUILDING



At our core, Voluntary Action Lochaber exists to support the voluntary sector to grow and develop.

Our organisation health-checks can open the door to a full range of structured support packages in the areas of governance, project development and funding.

VAL members can access our funder-finder package by appointment.

Our programme of training covers a wide range of subjects of interest to the sector.

We also provide trusted partner checks for organisations wishing to register for Disclosures.

Governance

Training

Project Development

Funding

Group -Health Checks

Skills Analysis

Trusted Partner for Disclosures



FINANCE SUPPORT

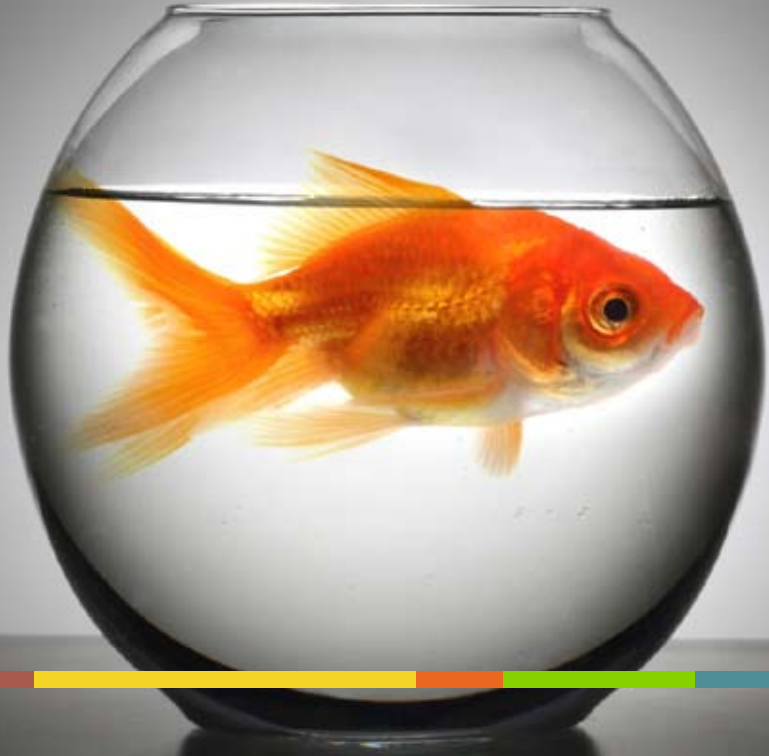


Book-keeping service
Financial Administration
Payroll Service
Business Planning

Turn to Voluntary Action Lochaber for help with all your financial needs.

We provide everything from a basic book-keeping service, advice on financial administration for organisations of all sizes and structures, through to independent examination and verification of year end accounts.

To support new projects and ventures, we can also help you to develop a strong business plan to help you turn your vision into a reality



ROOM HIRE



Training Facilities
Meeting Room
Conference Room
Office Rentals

An Drochaid is not only home to Voluntary Action Lochaber – it can also be a home to your organisation.

Whether you are looking for a meeting room, planning to stage a conference or training event, or looking for an office base, we can meet your needs.

We can accommodate up to 80 people; voluntary, statutory and private sector bookings all welcome.

We also offer office rental at competitive rates

Meeting your needs ... meeting your budget!



OFFICE SERVICES



Voluntary Action Lochaber provides office services for members and non-members alike.

We can help you to communicate with your members, providing desktop publishing and black & white and colour photocopying services at competitive rates.

Professionalise your presentation with the help of our laminating, binding, franking and typesetting services.

We can also help your meetings to run more smoothly with our minute taking service.

Photocopying Black and White/Colour

Laminating

Franking Service

Comb Binding

Desktop Publishing

Minute Taking Service

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